

# APPLICATION TO RENT – PAGE 1 OF 3

## AVAILABLE UNIT:

Name of Landlord: Ponds End Corporation or Frank B. Haddleton P.O. Box 64649 Burlington, VT 05406  
Phone: (802) 363-9352 Fax: (802) 652-4801 email: eastrunner@aol.com  
website: keys2burlington.com Office is at 270 College Street, Burlington

Apartment Address: \_\_\_\_\_

Monthly rent: \_\_\_\_\_ Security deposit: One Month's Rent Available date: \_\_\_\_\_

**1) A DEPOSIT OF \$100.00 IS DUE WITH THIS APPLICATION.** CHECKS SHOULD BE PAYABLE TO THE LANDLORD. THE DEPOSIT WILL BE REFUNDED WITHIN 3 BUSINESS DAYS IF THE APPLICATION IS NOT ACCEPTED. IF THE APPLICATION IS ACCEPTED, THE DEPOSIT WILL BE NONREFUNDABLE AND IT WILL BECOME PART OF THE SECURITY DEPOSIT IF A LEASE IS EXECUTED.

**2) APPLICANT MUST ATTACH A LEGIBLE PHOTOCOPY OF HIS OR HER DRIVER'S LICENSE**

**3) AN APPLICANT WHOSE OWN INCOME WILL NOT SUPPORT THE MONTHLY RENT WILL NEED TO PROVIDE A CO-SIGNER ADDENDUM TO THIS APPLICATION.** (available on website)

## PLEASE PRINT ALL INFORMATION

### APPLICANT PERSONAL INFORMATION:

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

Names of prospective roommates (to ensure matching of applications): \_\_\_\_\_  
\_\_\_\_\_

Applicant's Current Address: \_\_\_\_\_

Applicant's email address: \_\_\_\_\_

Applicant's Current Phone Number: \_\_\_\_\_

Current Landlord's Name: \_\_\_\_\_ Landlord's Phone No.: \_\_\_\_\_

Current **Landlord's** Address: \_\_\_\_\_ Current monthly rent: \_\_\_\_\_

Applicant's Reason for leaving Current Address: \_\_\_\_\_  
\_\_\_\_\_

Does Current Landlord know you are leaving the apartment/house? Yes \_\_\_\_\_ No \_\_\_\_\_

Prior Landlord's Name: \_\_\_\_\_ Landlord's Phone No.: \_\_\_\_\_

Prior Landlord's Address: \_\_\_\_\_

Applicant's Reason for leaving Prior Address: \_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT STATUS / INCOME:**

Employment (check those that apply) Full-time\_\_\_\_\_ Part-time\_\_\_\_\_ Student\_\_\_\_\_ Unemployed\_\_\_\_\_

If student, optional info requested: School \_\_\_\_\_ Expected Graduation (month, year) \_\_\_\_\_

If employed, complete the following:

Employer: \_\_\_\_\_ Employer phone # \_\_\_\_\_

Business Address: \_\_\_\_\_ Position.: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Employed since: \_\_\_\_\_

Gross **Monthly** Salary/Income \$ \_\_\_\_\_

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, trustee, employer, etc.) we may contact for verification. You are not required to reveal alimony, child support, or spouse's annual income unless you want it considered in this application.

**OTHER FINANCIAL INFORMATION:**

Applicant's Checking Account -- Bank name and City: \_\_\_\_\_

Applicant's Savings Account – Bank name and City: \_\_\_\_\_

Do you have any credit cards? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please check appropriate card: Mastercard \_\_\_\_\_ Visa \_\_\_\_\_ American Express \_\_\_\_\_ Other \_\_\_\_\_

**VEHICLE INFORMATION (IF APPLICABLE):**

Type of vehicle: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ VIN: \_\_\_\_\_

License Plate: \_\_\_\_\_ State currently registered in: \_\_\_\_\_

**REAL ESTATE OWNED:**

Do you own any real estate? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list type of real estate and address: \_\_\_\_\_

**PERSONAL REFERENCES:**

1) Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone #: (\_\_\_\_\_) \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

2) Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone #: (\_\_\_\_\_) \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

**MISCELLANEOUS:**

- 1) Have you ever been charged with or convicted of a crime?    Yes\_\_\_\_\_ No\_\_\_\_\_
  - 2) Have you filed for bankruptcy within the last 7 years?    Yes\_\_\_\_\_ No\_\_\_\_\_
  - 3) Have you ever been evicted from a rental residence?    Yes\_\_\_\_\_ No\_\_\_\_\_
  - 4) Have you ever received a notice of a noise violation at any residence you have occupied?    Yes \_\_\_\_\_ No \_\_\_\_\_
  - 5) If you answered yes to any of the above, please provide details:
- 

**EMERGENCY:**

In case of emergency notify:

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

**SIGNATURE:**

**Please read the following prior to signing this Rental Application.**

- 1) I hereby agree that if this rental application (and the applications of my prospective roommates) is approved within three business days of the submission of the complete application (complete for all of us), I will, within three business days of receiving the lease agreement from Landlord, sign such lease agreement for the above-described premises on the terms indicated in this application and with the additional provisions provided in the sample lease at [www.keys2burlington.com](http://www.keys2burlington.com). If I fail to enter into the lease agreement as agreed, Landlord will be entitled to retain the \$100.00 deposit made herewith.
- 2) I warrant that the information supplied is true and correct, and that I am at least 18 years of age.
- 3) I have been informed that the Landlord is a member of the Vermont Apartment Owners Association, LLC, and may check my credit with a reporting agency to evaluate my qualifications as a potential tenant; to evaluate my qualifications if the lease is to be renewed; and for rent collection purposes if required. Any information derived from credit reports or other sources will be kept confidential and not revealed to any outside party.
- 4) I hereby authorize current and prior landlords, current and prior employers, and any other individuals listed as references or sources of information in this application to release information to Frank Haddleton concerning my current and prior tenancies and current and prior employment.
- 5) I hereby acknowledge that false information given in this Rental Application will constitute grounds for rejection of this application and termination of any lease subsequently signed.
- 6) I, the undersigned Applicant, have read and agree to all provisions of this Rental Application.

**Applicant:**    Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_